

BOARD DIRECTOR – PROJECT SUBMISSION FORM

Board Director: _____

Organisation You Wish to Meet With on AustCham's Behalf:

Please Outline the Purpose of Your Intended Meeting and the Project You Wish to Discuss With the Above Organisation

How is this Meeting Assisting AustCham with Membership, Events, Communication Products or Working Group Projects?

What Financial and Human Resources are Required From AustCham?

Additional Notes (Please feel free to add any relevant attachments in your minutes submission):

Please submit your form to:

Kristian Riccardo – AustCham Beijing Operations Manager: kristian.riccardo@ austcham.org

Kyri Theos – AustCham West China Executive Director: kyri.theos@ austcham.org

Chuan Tran – AustCham South China Executive Director: Chuan.tran@ austcham.org

Please submit this form before engaging an organisation on AustCham's behalf. AustCham's network and history are extensive.

It is highly likely that the aforementioned organisation has been contacted by current and past employees and Board Directors at AustCham. If the organisation identified above has already been engaged by current or past employees and Board Directors, the Secretariat will brief you on the current status of that engagement

The above process ensures:

Clear lines of communication between the Secretariat and Board Directors

Assessment of the viability of a proposed engagement

Professional representation of AustCham China

Thank you for your engagement with the AustCham Secretariat