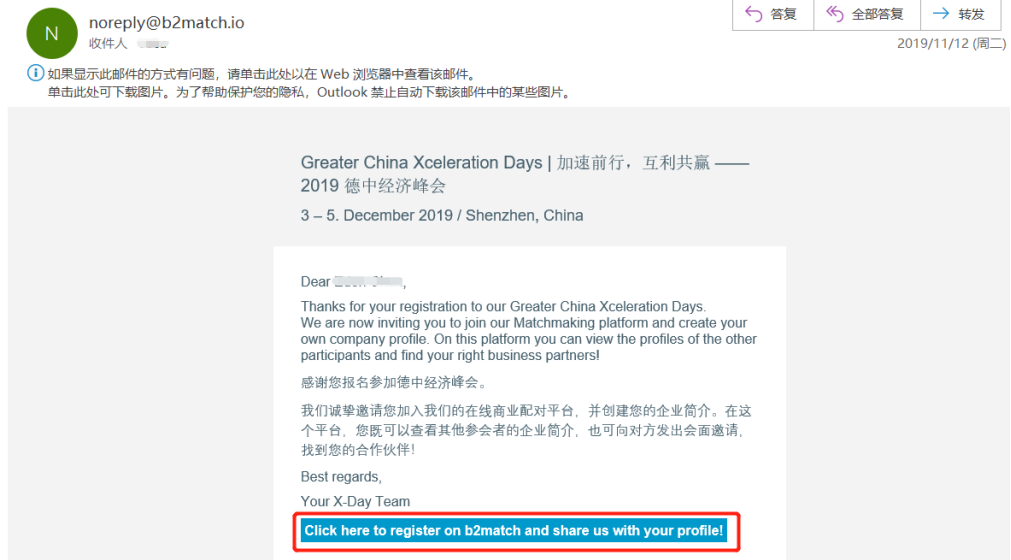


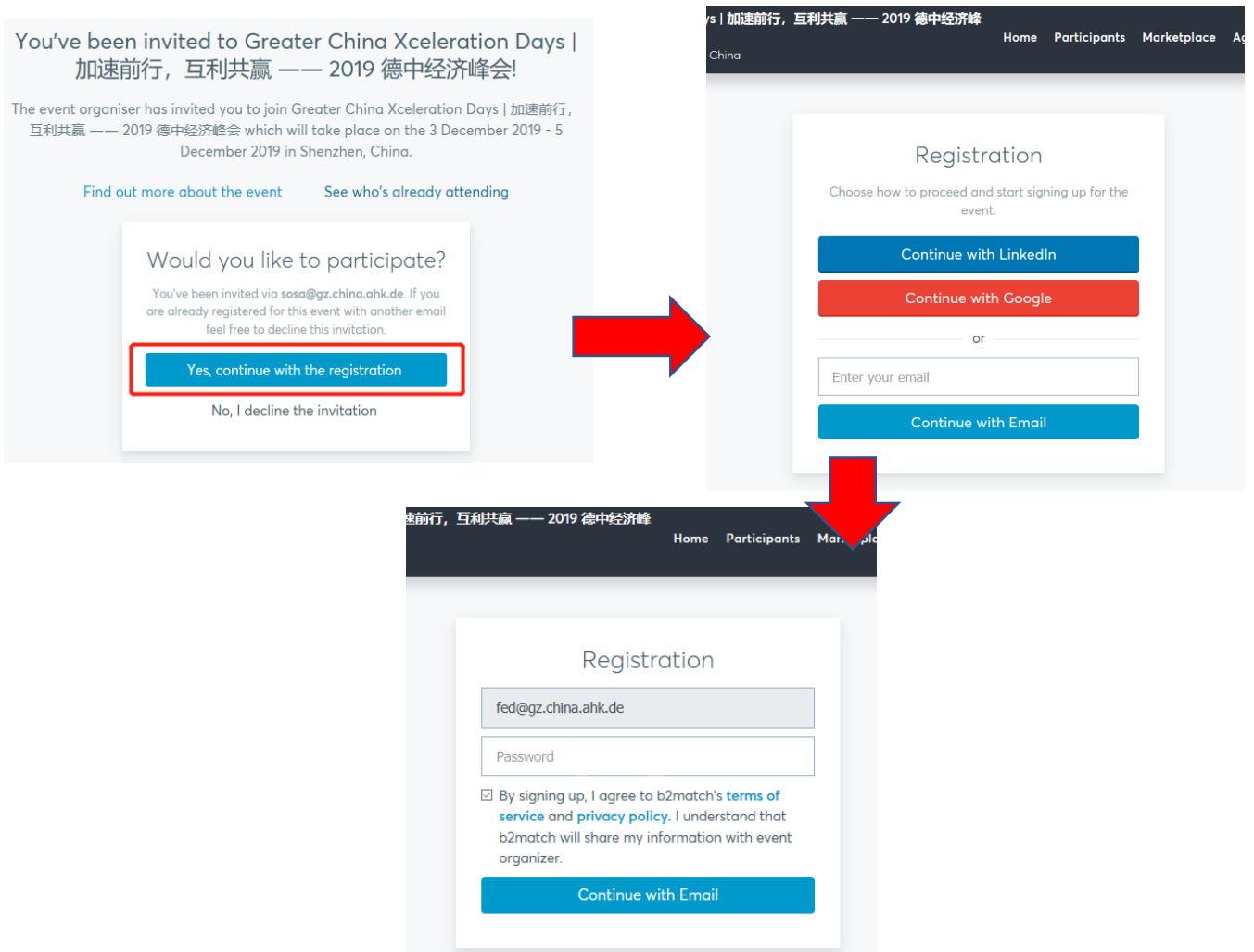
# Guideline of Matchmaking Platform

## 1. How to register an account

### Step 1: Click the invitation via email and enter the b2match website.



### Step 2: Register an account and set a password for it.



# Guideline of Matchmaking Platform

## 2. Select the time of attendance and complete the account information

**Step 1:** After a successful account registration, select the time you would like to have matchmaking talks (“Select all” is recommended).

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3 Dec 2019 - 5 Dec 2019 | Shenzhen, China

Home Participants Marketplace Agenda

1 2 3  
PARTICIPATION TYPE ATTENDANCE PROFILE

### Plan your Attendance

4 December 2019 ( Wednesday 1 of 2 )

Which session do you want to attend?

1:1 Matchmaking Meetings \* **Select all** Unselect all

10:45 12:00 16:00 18:30

Go back Next day

**Step 2:** Complete your profile.

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PARTICIPATION TYPE ATTENDANCE PROFILE

### Complete Your Profile

Add information about you and your organisation to your profile.

Personal Information

First Name\* FED

Last Name\* Service

Job Position

Mobile Phone Number

Only the event organiser can see your phone number

Profile Picture

Click here to upload a profile picture

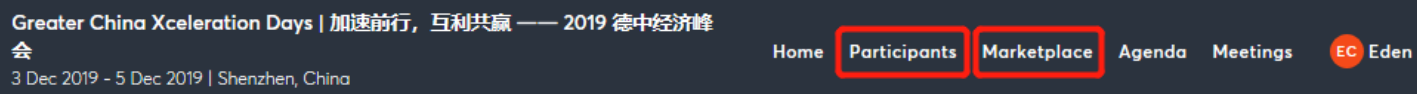
Use a picture that gives the attendees a good impression of who you are. No logos or pictures of landscapes please.

**Congratulations! Now you are successfully registered and gain the access to unlimited business opportunities on our event!**

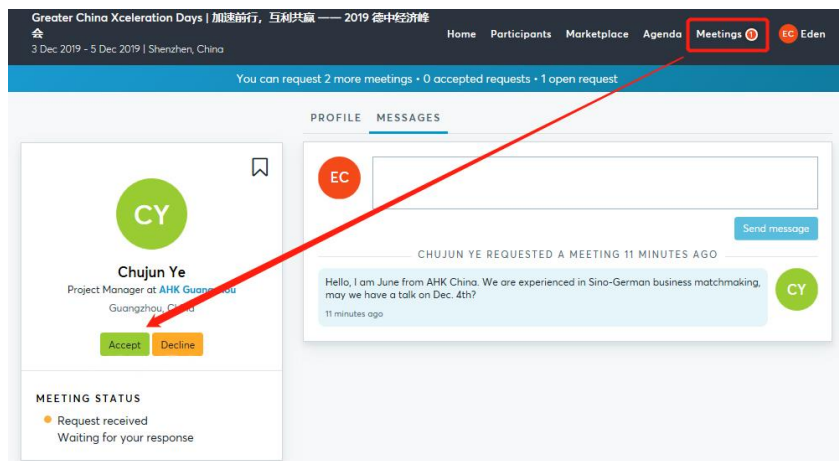
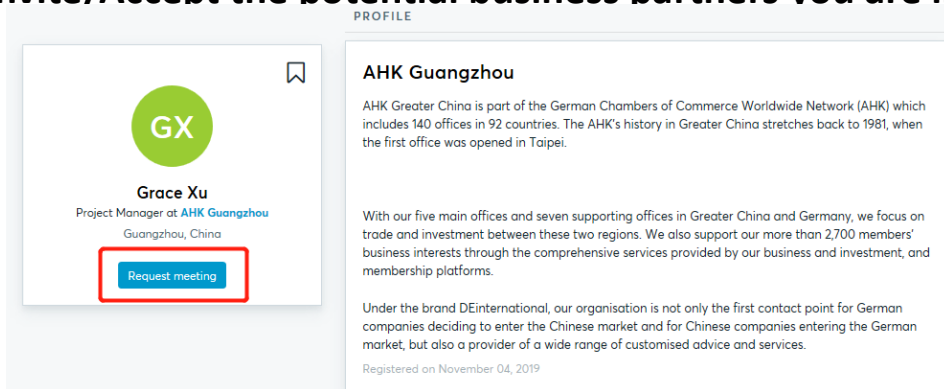
# Guideline of Matchmaking Platform

## 3. How to seek cooperation opportunities

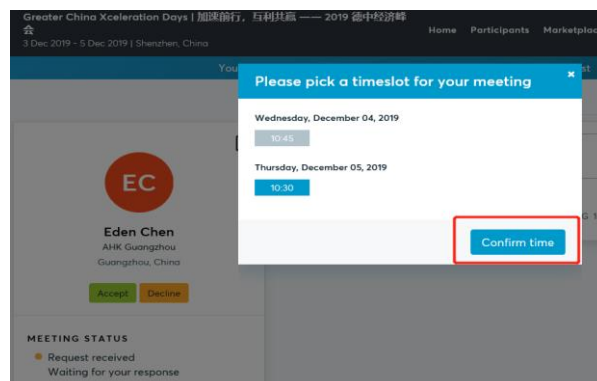
**Step 1: View the profiles of the other attendees and make appointments with your potential partners under page “Participants” and “Marketplace”**



**Step 2: Invite/Accept the potential business partners you are interested in.**



**Step 3: After receiving requests, please select a conversation time (There will be a match-making area on site where tables with numbers can be seen, with the number assigned by the system you could find the conversation table and meet the potential business partners in the agreed time.**

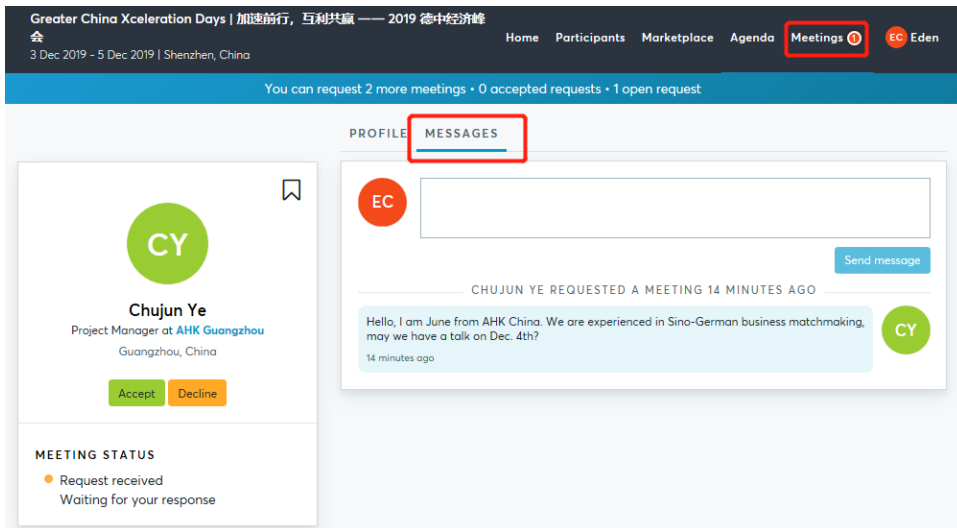


# Guideline of Matchmaking Platform

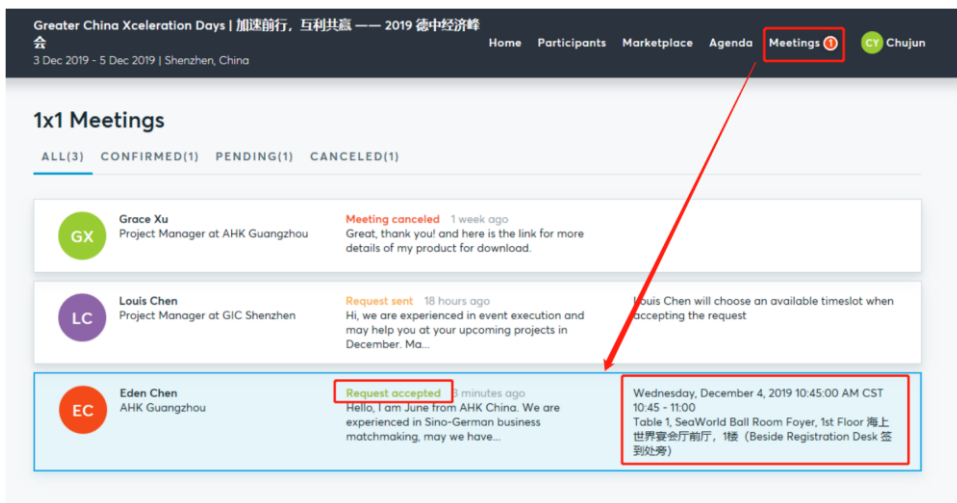
## 4. How to leave messages to potential business partners

You could leave messages to the potential business partners you are interested in, via “MESSAGES”

Note: Only one message can be sent at a time, the conversation will be continued until a reply from the other party is received.



## 5. How to check the time and place of meetings being matched



You are welcome to explore and seek more business opportunities on our communication platform.

If you have any questions, please feel free to contact us by telephone or email:

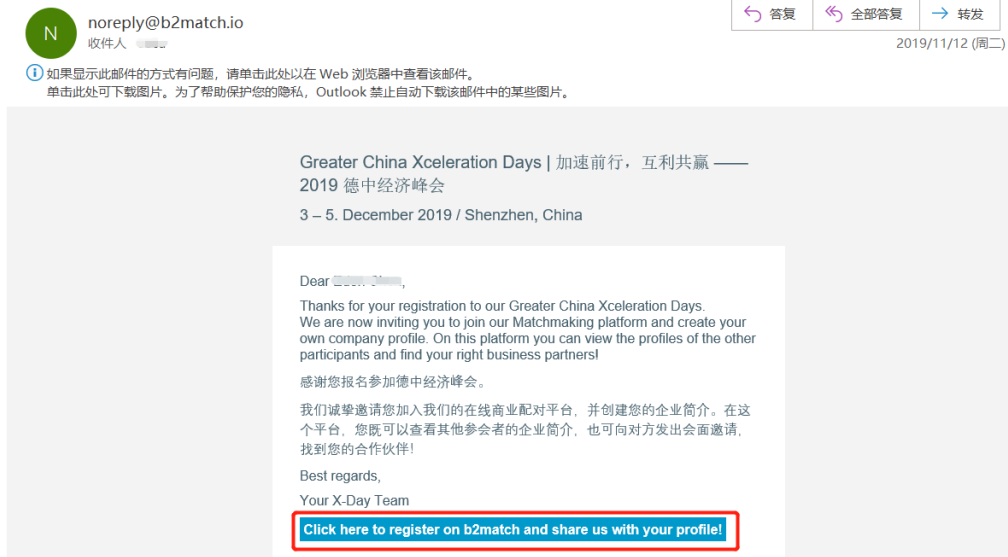
Email: [sosa@gz.china.ahk.de](mailto:sosa@gz.china.ahk.de)

Tel: +86 (0)20 8755 8206

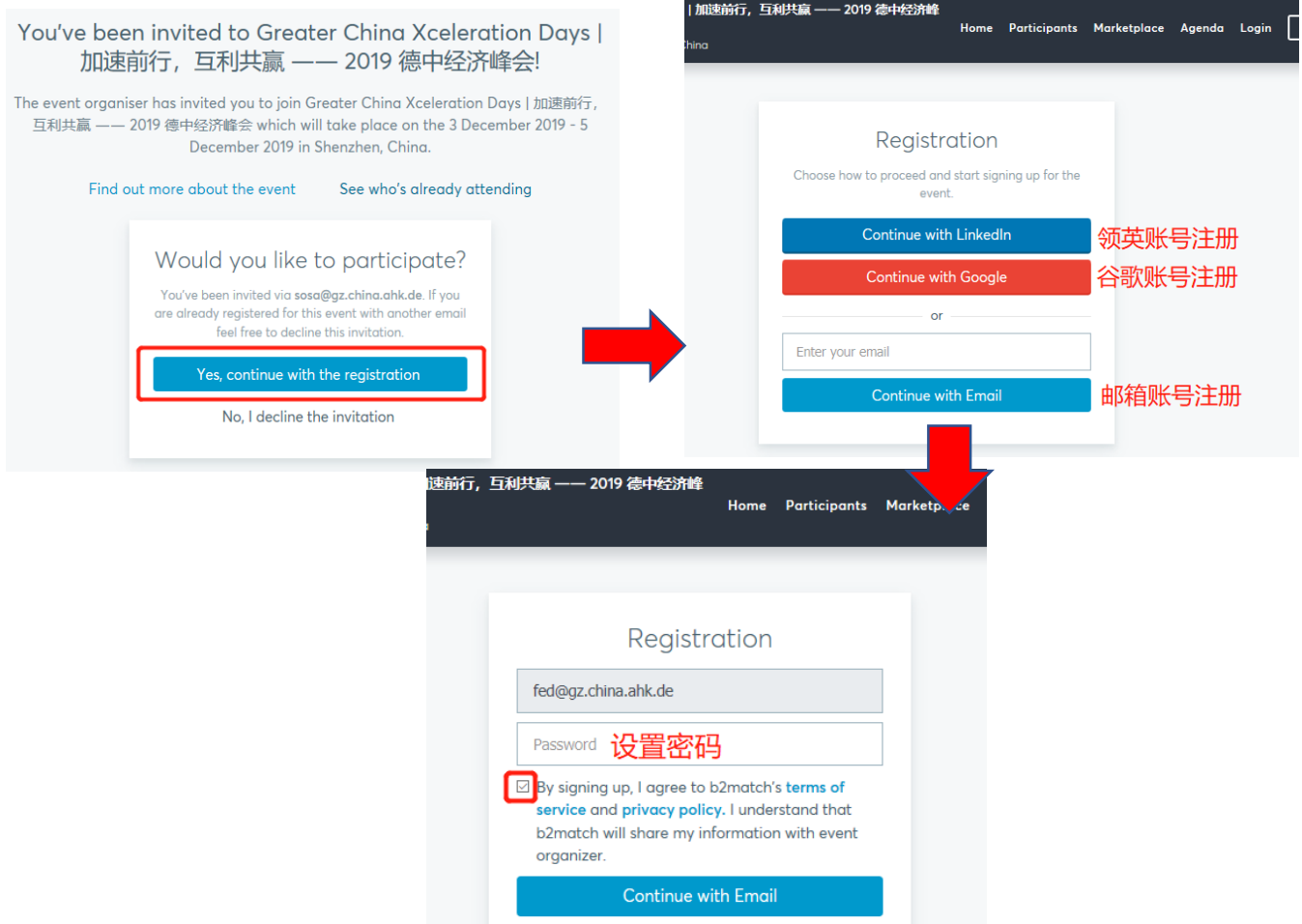
# 对接平台使用方法

## (一) 如何注册账号

第一步：打开邮件，接受邀请，进入b2match注册网址。



第二步：注册账号，并设置账号和密码。



# 对接平台使用方法

## (二) 选择参会时间、完善账号信息

第一步：账号注册成功后，选择您将参加自由对接的时间段（推荐选择全部时间段“Select all”）

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PARTICIPATION TYPE ATTENDANCE PROFILE

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4 December 2019 ( Wednesday 1 of 2 )

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10:45 12:00 16:00 18:30

Go back Next day

第二步：完善账号信息

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Job Position

Mobile Phone Number

Only the event organiser can see your phone number

Profile Picture

Click here to upload a profile picture

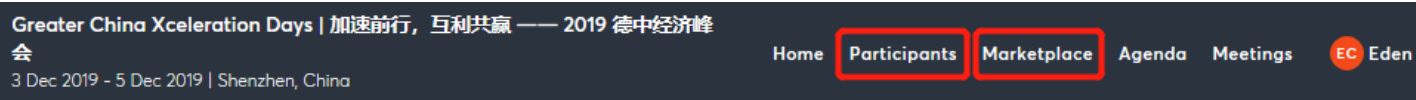
Use a picture that gives the attendees a good impression of who you are. No logos or pictures of landscapes please.

恭喜您已注册成功，并即将获得无限的合作商机!

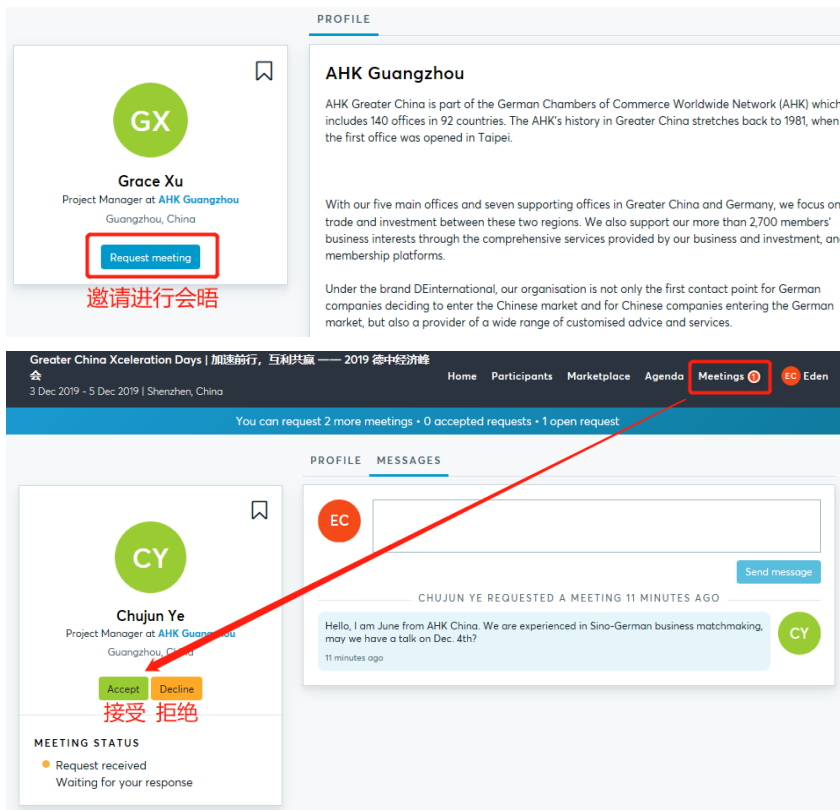
# 对接平台使用方法

## (三) 如何寻求合作商机

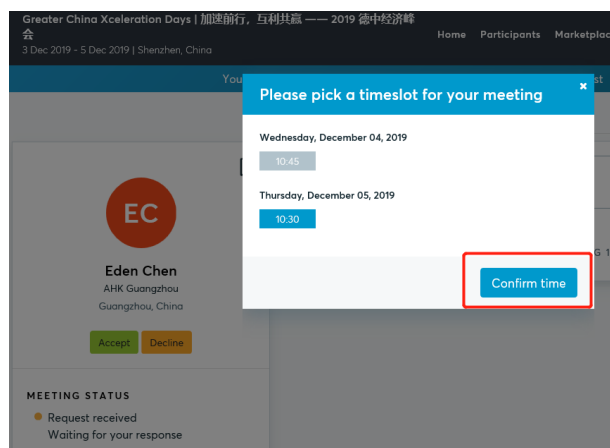
第一步：可通过“Participants”与“Marketplace”查看其他与会人士和参会企业的资料



第二步：邀请/接受您感兴趣的潜在合作伙伴



第三步：选择交流时间（现场提供对接区，并设有桌号，凭借系统分配的桌号，可以在约定时间在该区域见面。）

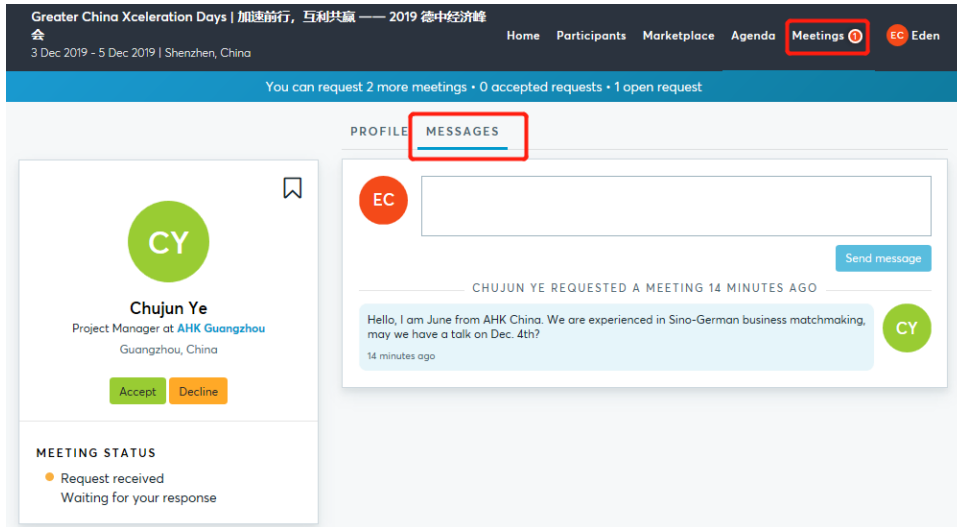


# 对接平台使用方法

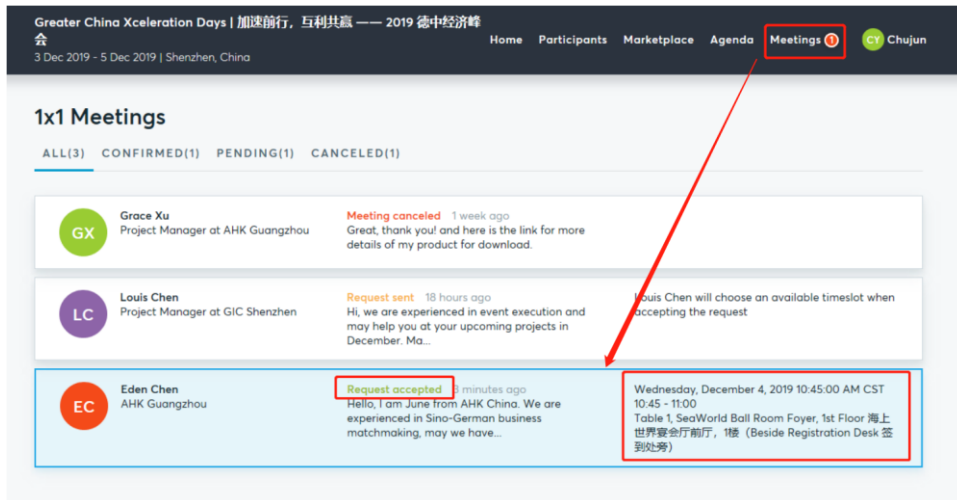
## (四) 如何留言给潜在合作伙伴

您可通过“MESSAGES”留言给您感兴趣的潜在合作伙伴。

**注：每次只能发送一条信息，收到对方回复后方可再次发送信息。**



## (五) 如何查看已对接成功会议的时间和地点



欢迎您在我们的交流平台上尽情探索，寻求更多的合作商机。如果有问题，欢迎通过电话或邮箱联系我们：

邮箱: [sosa@gz.china.ahk.de](mailto:sosa@gz.china.ahk.de)

电话: +86 (0)20 8755 8206